**Western Sussex Hospitals Wards Round Considerative Checklist**

Make one member of the team the “Safety Checker” who uses this checklist before leaving each patient.

The checker must highlight anything omitted, speak up and get it done!

**Key**

- These sections must be checked in all patients

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### Date
.../.../2010

### Checker’s Name

### Checker’s Status

### Signed

### Clinical Team

### Type of Round
Routine/Post take

### Start time

### Finish time

### Number of patients

### Number of doctors on team

### Aspect of Care

<table>
<thead>
<tr>
<th>Item done</th>
<th>Not yet done</th>
<th>Not applicable</th>
<th>-------</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Patient Initials</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Bed number</strong></td>
<td></td>
<td></td>
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</tbody>
</table>

### Preparatory Discussions

- Filed Notes in Main Notes
- Checked New Results

**Clinical Thinking**
- * Nurse present during discussion

### Preparation Before Going to the Bedside

### Consultation

- Ask and Listen
- Focussed exam
- Pain or discomfort?
- Eating and Drinking
- Diarrhoea / Constipation
- Urine / catheter
- Cannula and iv lines
- Skin mouth + eye care
- DVT prophylaxis
- Wounds and Drains

**Nurse present at bedside?**

### Patient Consultation

- Charts
  - Vital Signs (TPR etc)
  - Drugs Chart
  - Fluid Prescription/Balance
  - Weight
  - Diabetes / Glucose

### Check All Relevant Bedside Charts

### Discharge Planning

- EDD in notes?
- Discharge Team?
- Write TTOs now?

### Start Discharge Planning

- Ceiling of Care
- And CPR Status

### Planning

- Agree Blood Tests, Radiology, Consider Need for Senior Advice or Referral
- Agree Future Tests
- Referral or Senior Help?

### Documentation

- Write in the notes, consider need for night or weekend handover
- Today’s Note written?
- Weekend or Night Plan Needed?

### Sum up to:

- Patient
- Report back to Nurse

- Spoke with relatives?

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