

Mid & South Essex Sustainability and Transformation Partnership (STP)

Job Description and Person Specification

Job title	Mid & South Essex STP Independent Chair
Salary	Expected to be 2 days/week Salary £60,000pa 2 year fixed term, with 1 month notice period
Team	Mid & South Essex Sustainability and Transformation Partnership (STP)
Location	Basildon + various locations in Essex
Host employer (on behalf of the STP)	Basildon & Thurrock University Hospital NHS Foundation Trust
Accountable to	The Boards and Governing Bodies of the members of the STP, through their respective Chairs.
Key working relationships	Provider and Health and Wellbeing Boards, CCG Governing Bodies, County and Unitary Councils, Local Government Association, NHS England, NHS Improvement, Academic Health Science Networks, local GPs, local MPs, Universities & other key stakeholders

The Mid and South Essex Sustainability and Transformation Partnership (“the Partnership”) comprises three acute hospitals, three community and mental health trusts, five Clinical Commissioning Groups, one County Council, two unitary authorities and three Healthwatch organisations. The STP is responsible for providing health and care services for a population of 1.2 million.

JOB SUMMARY

- Hold the system to account for the timely implementation of agreed STP programmes
- Oversee and support the Partnership to progress to an Integrated Care System (ICS)
- Act as ambassador for the Partnership, building positive relationships with local, regional and national stakeholders including professionals, service users, regulators, local government and politicians.
- Secure the support for STP programmes from Partners’ boards and Governing Bodies, understanding that organisations may have differing priorities.

- The Independent Chair will be responsible for chairing the STP Board. The Chair will be supported by a small team including the STP Programme Director and will appoint an Executive Lead for the STP in the early months of their tenure.
- The Independent Chair will be accountable to the STP Chairs' Group and be required to attend meetings of the Group.

RESPONSIBILITIES

Leadership

1. Ensure that the STP is effective in all aspects of its functions; and that the STP Board agendas are appropriately focused on key responsibilities.
2. Develop a constructive, frank and open relationship with the STP Partners, providing support, challenge and advice. Promote a culture of openness and transparency to ensure constructive relationships exist.
3. Build and enhance relationships with external bodies including NHSE, NHSI and the Local Government Association.
4. Hold STP Partners to account regarding the deployment of resources to support the STP.
5. Build positive and trusting relationships with the Partners' Boards, Governing Bodies, and local authority councillors.
6. Providing leadership on matters of system governance, and in particular, holding CEOs to account for acting in accordance with the Partnership's aims and ambitions.
7. Represent the interests of the STP to national health and care bodies (such as Health Education England, Public Health England, the DH), and other key stakeholders (including MPs, Ministers, AHSNs, Universities, etc.).
8. Represent the STP at public and stakeholder meetings as required.

Governance

1. Set the tone and style for the STP, supporting effective decision-making, open and constructive debate, and ensuring assigned leads and officers are held to account for the performance of the STP against objectives.
2. Ensure that the implementation programme required to deliver the STP priorities has been accepted by the STP Board and STP Chairs' Group, and that all members are committed to and confident of delivery.
3. Safeguard the good name and values of the STP's work, and health and social care in Mid and South Essex.
4. Promote and adhere to the Nolan Principles in all dealings with the STP,
5. Chair the STP Board and other stakeholder meetings as required.
6. Be accountable to the STP Chairs' Group and attend meetings to provide assurance on delivery of STP priorities.

7. Ensure the STP Board and related governance structures act in accordance with the highest ethical standards of public service and that any conflicts are appropriately resolved.
8. Provide assurance that the STP operates independently of its stakeholder member organisations and that any conflicts of interest are appropriately managed.
9. Ensure that the STP Board and related governance structures address and incorporate best practice with regard to relevant legislation and guidance, including equality and diversity in their functioning.

Stakeholder relations

1. Promote and explain the STP's objectives, remit, actions and achievements to key stakeholders and the wider public, acting as the STP's ambassador.
2. Ensure that there is good communication with neighbouring health and care economies, that there is a common understanding of each STP's implementation plans and that joint working that meets the needs of residents is central to all decisions within the wider geography.

Person Specification – Independent Chair, Mid & South Essex STP

The successful candidate will possess the following attributes

Criteria	Essential	Desirable
Substantial board level experience as a Chair or have operated at a regional/national level in a strategic leadership role	X	
Personal credibility within own profession and evidence of continuing professional development	X	
Experienced in working across large, complex organisations and systems	X	
Knowledge and understanding of the public sector, NHS and local government		X
Demonstrable understanding and experience of the Nolan Principles	X	
Experienced in conflict resolution to deliver both high quality services and the highest value for money for stakeholders	X	
Experienced in working across sectors where priorities may not be aligned	X	
Accustomed to a high level of accountability in the public eye- comfortable operating in a complex and highly regulated environment	X	
Skilled ambassador, with exceptional strategic influencing, communication and leadership skills	X	
Exceptional interpersonal skills, with experience in building and sustaining successful relationships	X	
Accomplished presentation skills and experienced in dealing with the media	X	
Good knowledge of/strong links with the health and care sector in Essex		X