



Could you help lead the NHS in your area?

**Buckinghamshire Healthcare NHS
Trust**

**Non-executive Director and
Associate Non-executive Director**

Candidate information pack

Reference: S1952



We value and promote diversity and are committed to equality of opportunity for all and appointments made on merit. We believe that the best boards are those that reflect the communities they serve.

We particularly welcome applications from women, people from the local black and minority ethnic communities, and disabled people who we know are under-represented in chair and non-executive roles.

Our recruitment processes are conducted in accordance with the Code of Governance to ensure that they are made on merit after a fair and open process so that the best people, from the widest possible pool of candidates, are appointed.

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1. The opportunity

There are vacancies for a Non-executive Director (NED) and an Associate NED at Buckinghamshire Healthcare NHS Trust. This is an exceptional opportunity to share your talents and expertise to make a positive difference to the lives of people served by the Trust.

The Associate NED role is used successfully in the NHS to support Board succession strategy and achieving a balance of Board level skills. Associate NEDs cannot participate in any formal vote at Board.

The successful candidate for the Associate role will be appointed by the Trust but may also be considered for appointment as a NED of the Board in future, should a vacancy arise and they have the appropriate skills.

2. The person specification

Essential criteria

You will need to have a genuine commitment to patients and the promotion of excellent health care services. You will have senior level board experience, preferably as a NED, in **one** of the following areas:

- Recent, relevant finance experience ideally with a financial qualification. An understanding of NHS finances would be an advantage.
- Clinical and patient safety expertise gained from medical, nursing, allied disciplines or social care experience at a senior level in an academic, research, regulatory or clinically focused role.

You will need to be able to demonstrate you can use your experience to:

- work alongside other non-executives and executive colleagues as an equal member of the board
- bring independence, external perspectives, skills and challenge to strategy development
- hold the executive to account by providing purposeful, constructive scrutiny and challenge
- shape and actively support a healthy culture for the trust

All non-executive directors must **champion the standards of public life** – by upholding the highest standards of conduct and displaying the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

As a future NHS leader, the successful candidate will be able to demonstrate the range of behaviours required to contribute effectively in this board level role. These are outlined in the NHS Leadership Academy's [Healthcare Leadership Model](#).

Applicants should live in or have strong connections with Buckinghamshire.

- On average this role will require the equivalent to 2 to 3 days a month.
- The remuneration payable for this role is £6,157 per annum.

Given the significant public profile and responsibility members of NHS Boards hold, it is vital that those appointed inspire confidence of the public, patients and NHS staff at all times. NHS Improvement makes a number of specific background checks to ensure that those we appoint are “fit and proper” people to hold these important roles. More information can be found on our [website](#).

3. About Buckinghamshire Healthcare NHS Trust

Buckinghamshire Healthcare NHS Trust (BBHT) has around 6,000 highly-trained, qualified doctors, nurses, midwives, health visitors, therapists, healthcare scientists and other support staff caring for more than half a million patients from Buckinghamshire and neighbouring counties every year.

The Trust deliver this care in a range of ways; from community health services provided in people's homes or from one of their local bases, to hospitals at Stoke Mandeville, Wycombe and Amersham.

They are also proud of the nationally recognised services that they provide. Stoke Mandeville Hospital is home to the internationally recognised National Spinal Injuries Centre; their stroke service is one of the best in the region and they are a regional centre for burn care, plastic surgery and dermatology.

The patients are at the heart of everything that BHT do, providing patients with safe and compassionate care, every time. The Trust's focus is on providing right care, right place, right time, first time and everything they do is aimed at delivering high-quality care when and where patients need it.

Mission, strategy, values and vision

'The BHT Way' sets out their ambition to be one of the safest healthcare systems in the country delivering safe, compassionate care every time for every patient.



Appendix 1: More information

For information about the Trust, such as business plans, annual reports, and services, visit their [website](#).

Follow the links for more information about:

- [Becoming a non-executive director](#)
- [About the non-executive role](#)
- [Advice on applying for the role](#) such as:
 - Building your application
 - Sources of information and useful reading
 - Eligibility and disqualification criteria
 - Terms and conditions of chair and non-executive director appointments

NHS Improvement respects your privacy and is committed to protecting your personal data. We will only use personal data where we have your consent or where we need to comply with a legal or statutory obligation. It is important that you read [this information](#) together with our [privacy notice](#) so that you are fully aware of how and why we are using your data.

Appendix 2: Making an application

If you wish to be considered for this role please provide:

- a CV that includes your address and contact details, highlighting and explaining any gaps in your employment history
- a supporting statement that highlights your motivation for applying and your understanding of the NHS and the role. You should outline your personal responsibility and achievement within previous roles and how your experience matches the person specification
- the names, positions, organisations and contact details for three referees. Your referees should be individuals in a line management capacity, and cover your most recent employer, any regulated health or social care activity or where roles involved children or vulnerable adults. Your references may be taken prior to interview and may be shared with the selection panel
- please complete and return the monitoring information form which accompanies this pack and is available for download
- tell us about any dates when you will not be available

Appendix 3: Key dates

- **closing date for receipt of applications: 13 June 2019 at 11am.** Please forward your completed application to NHSI.Chairsandneds@nhs.net
- **Preliminary interview: mid-June 2019.** Long-listed candidates will be invited for a preliminary interview with Rhiannon Smith, Executive Search Director, Hunter Healthcare. To facilitate this, we will share your application with them. Feedback from these interviews will be given to the panel
- **interview dates:** **10 July 2019 for clinical candidates**
 11 July 2019 for finance candidates
- **proposed start date: July/August 2019**

Getting in touch

- **Hunter Healthcare** are helping us to identify potential candidates, if you would like a confidential discussion about the roles, please contact Rhiannon Smith, Executive Search Director on 020 7935 4570 or email rsmith@hunter-healthcare.com
- **The Trust** - We strongly recommend an informal and confidential discussion with Hattie Llewelyn-Davies the Chair of the trust. Please contact Elisabeth Jones on 01296 418186
- **NHS Improvement** – for general enquiries contact Miriam Walker on 0300 123 2059 or by emailing miriam.walker@nhs.net



About NHS Improvement

NHS Improvement is responsible for overseeing Foundation Trusts, NHS Trusts and independent providers. We offer the support these providers need to give patients consistently safe, high quality, compassionate care within local health systems that are financially sustainable. By holding providers to account and, where necessary, intervening, we help the NHS to meet its short-term challenges and secure its future.

NHS Improvement is the operational name for the organisation that brings together Monitor, NHS Trust Development Authority, Patient Safety, the National Reporting and Learning System, the Advancing Change team and the Intensive Support Teams.

Contact us

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